

CT Fuel Oil Conservation Board Meeting
Meeting Minutes
Tuesday November 4, 2008
1:00 p.m.
ICPA Office, Cromwell, CT

In attendance: Bob Barrieau, Shirley Bergert, Bill Bussmann, Tom Devine, David Pelletier, Gene Guilford, Craig Snyder, Mike Fotos, Kevin McKenna, Erin Clark

Minutes recorded by Theresa Lavoie, Energy Conservation Program Administrator

Agenda Item	Action
Opening of meeting	Bob called the meeting to order at 1:10 P.M.
Approval of the 10/28/08 meeting minutes	The meeting minutes were approved unanimously.
2008 Plan and Public Hearing Comments	<p>The Board reviewed and discussed a summary of comments received through the public hearing process. Each Board member will provide written comments to Theresa Lavoie on responses for each commenter by 11/11/08 and at the next Board meeting they will be finalized.</p> <p>Lengthy discussions ensued in regards to using only ENERGY STAR qualified heating units in the low income heating replacement program. It was agreed that the Board's intention is to use ENERGY STAR as often as possible, but if a situation arises where an ENERGY STAR unit simply does not fit, the proper size is not readily available (and the customer has no heat) or the costs associated with modifications in order to install an ENERGY STAR unit are prohibitive, then the plan allows the flexibility to use a non-ENERGY STAR unit that is as high in efficiency as possible.</p> <p>Shirley Bergert made a motion to accept the 2008 Oil Conservation Plan without modifications. Gene Guilford seconded the motion. The vote was unanimous.</p> <p>A room request will be made to the Legislative Office Building in preparation for our 2009 Oil Conservation Plan public hearing for mid-December.</p>
Treasurer's Report	<p>David Pelletier presented to the Board the lowest cost proposal for Directors and Officers insurance he received from an insurance agent. The annual cost is \$1600.</p> <p>Gene Guilford made a motion to adopt the proposed insurance coverage. Tom Devine seconded the motion. Shirley Bergert abstained from the vote.</p> <p>David says his contact at the CT Comptrollers office, Nancy McMahon, has indicated they have some questions for the Board. He asked that she provide her questions in writing so they can be brought to the Board. David will follow up with the Comptroller's office and suggest a meeting as well.</p>
Regular Meeting Date	The Board needed to select a regular meeting date. Shirley Bergert made a motion that the monthly regular meeting of the Board would be the first Wednesday of the month at 1:00. Mike Fotos seconded the motion. The vote was unanimous.
Next Board Meeting	The next Board meeting is scheduled for Tuesday November 18 th 1:30 pm at the ICPA office in Cromwell.
Meeting Adjournment	The meeting was adjourned at 2:50 PM