

**CT Fuel Oil Conservation Board Meeting**  
**Meeting Minutes**  
**Tuesday December 9, 2008**  
**1:00 p.m.**  
**ICPA Office, Cromwell, CT**

In attendance: Gene Guilford, David Pelletier, Craig Snyder

In attendance via teleconference: Bob Barrieau, Shirley Bergert, Bill Bussmann, Tom Devine, Mike Fotos, Lisa Casey

Absent: Erin Clark

Minutes recorded by Theresa Lavoie, Energy Conservation Program Administrator

<b>Agenda Item</b>	<b>Action</b>
Opening of meeting	Bob Barrieau called the meeting to order at 1:05 P.M.
2009 DRAFT Plan Review	<p>Theresa Lavoie provided a draft copy of the 2009 Oil Conservation Plan and budgets for review to the Board. Discussion ensued around details of the plan and how best to represent the data. Some modifications were requested, including removal of cost benefit columns in grid, until we have data to put in there, add that the results of the cost effectiveness test will be posted on the website when done, change references to biofuel to bioheat, standardize bullet format under target audience.</p> <p>Mike Fotos made a motion was made to finalize the 2009 plan with modifications noted in the meeting. Shirley Bergert seconded the motion. The vote was unanimous.</p>
Dept of Social Services 11/25/08 Letter to FOCB	<p>The DSS requested comment on their 2008 plan to expend \$2 million on State Funded Low Income Weatherization Program.</p> <p>A motion was made by Bob Barrieau to have Theresa draft a response to the plan after review. Shirley Bergert seconded the motion. The vote was unanimous.</p>
Next Board Meeting	<p>A special Board meeting will take place on Friday 12/19/08 at 9:00 am at the ICPA office in Cromwell. A conference call number will be provided for those who cannot travel to ICPA. The agenda for the meeting is limited to:</p> <ol style="list-style-type: none"> <li>1. Review of public comments in response to the public hearing for the 2009 Oil Conservation Plan and possible motion to adopt.</li> <li>2. Review of draft letter to legislature</li> </ol>
Meeting Adjournment	The meeting was adjourned at 2:17 PM