

**CT Fuel Oil Conservation Board Meeting
Meeting Minutes
Wednesday December 3, 2008
1:00 p.m.
ICPA Office, Cromwell, CT**

In attendance: Bob Barrieau, Shirley Bergert, Bill Bussmann, Tom Devine, Craig Snyder, Mike Fotos, Lisa Casey

Absent: David Pelletier, Gene Guilford, Erin Clark, Kevin McKenna
Minutes recorded by Theresa Lavoie, Energy Conservation Program Administrator

| Agenda Item | Action |
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| Opening of meeting | Tom Devine called the meeting to order at 1:23 P.M. |
| Approval of the 11/18/08 meeting minutes | A motion was made by Bill Bussmann to accept the minutes with the following edit: "Shirley Bergert will draft the CAFCA contract...". Mike Fotos seconded the motion. The meeting minutes were approved unanimously. |
| 2008 Plan Implementation Update | <p>Theresa Lavoie reported that the 2008 plan vendors, CT Light & Power, United Illuminating and CAFCA are in all the various stages of drafting their contracts to provide FOCB agreed services. The CAFCA contract was drafted by Shirley Bergert and reviewed by Board Counsel, Ron Cipriano. CAFCA is in the process of reviewing for signature. No contracts will be signed until the funding from for these programs is securely in place.</p> <p>Theresa Lavoie was asked to attend upcoming technical sessions involving the Home Energy Solutions program by the CT Department of Public Utility Control on behalf of the Board. As the FOCB's coordination of this program is part of its plan, Theresa encouraged the Board to support having the FOCB's view's represented.</p> <p>Shirley Bergert made a motion to authorize Theresa to attend these sessions on the Board's behalf and compensate her for her time. Tom Devine seconded the motion. The vote was unanimous in favor.</p> |
| Treasurer's Report | <p>In David Pelletier's absence, Theresa Lavoie updated the Board on the latest discussions with the Comptroller's office.</p> <p>All paperwork requested by the Comptroller's office had been submitted and today Ms. Buffkin, their General Counsel, emailed to Theresa the necessary forms for the Board to sign to initiate the first fund transfer to the Board of \$2.5 million.</p> <p>A motion was made by Shirley Bergert to adopt the resolution from Ms. Buffkin's office dated 12/2/08 regarding Board support of the non-discrimination policy in accordance with the state statutes. Additionally, this motion authorizes Bob Barrieau to sign the 12/2/08 agreement from Ms. Buffkin's office on behalf of the Board.</p> <p>Mike Fotos seconded the motion. The vote was unanimous in favor.</p> |
| 2009 Oil Conservation Plan Draft Review | <p>Theresa Lavoie presented to the Board for discussion and review several program options for 2009. The plan summary was reviewed and the following modifications were made:</p> <ol style="list-style-type: none"> 1. Removal of the funds to take over the existing OPM furnace rebate program and allocate the dollars elsewhere. 2. Increase the funding for new construction. 3. Authorize a modified extension of the OPM Home Energy Solution audit efforts after state funding runs out (June 20, 2009), however, to allow the FOCB's funding to be focused on the most cost effective and least administratively complex portions of the program. 4. Add oil infrared heating units to the commercial program if cost effective. |
| Next Board Meeting | A special Board meeting will take place on Tuesday 12/9/08 at 1:00 pm at the ICPA office in Cromwell. The agenda for the meeting is limited to |

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| | <p>review of the 2009 Oil Conservation Plan draft. There will be call in option for this meeting. All members will be notified.</p> <p>The Public Hearing for the 2009 Oil Conservation Plan is scheduled for Tuesday December 16th at 1:00 pm at the Legislative Office Building. The 2009 Plan will be posted on the FOCB website and sent to the Energy Conservation Management Board.</p> |
| Meeting Adjournment | The meeting was adjourned at 3:35 PM |