

CT Fuel Oil Conservation Board Meeting
Meeting Minutes
Tuesday October 28, 2008
1:00 p.m.
ICPA Office, Cromwell, CT

NOTE: These minutes have not been approved by the Board and are provided for informational purposes only. They are subject to revision.

In attendance: Bob Barrieau, Shirley Bergert, Bill Bussmann, Tom Devine, David Pelletier, Gene Guilford, Craig Snyder, Mike Fotos, Ken McKenna

Minutes recorded by Theresa Lavoie, Energy Conservation Program Administrator

Agenda Item	Action
Opening of meeting	Bob called the meeting to order at 1:12 P.M.
Board Member Update	<p>The Board welcomed Craig Snyder who was recently appointed to the Board by Sen. Williams to represent dealers with retail oil heat sales in excess of fifteen million gallons in the state.</p> <p>In other discussion of Board member appointees it is believed that Sen. McKinney has selected an appointee, but not yet notified the Board.</p> <p>Erin Clark has requested, and been granted, an immediate leave of absence from the Board to handle urgent needs at Operation Fuel. In her absence, it was unanimously agreed that Theresa Lavoie, Program Administrator, would take on the responsibilities of recording minutes, posting agendas/minutes to the website and report to the Sec. Of State.</p>
Approval of the 10/17/08 meeting minutes	The meeting minutes were approved unanimously.
Freedom of Information Act	The Board members attended training by the Freedom of Information Commission today, prior to this meeting.
Ethics Training for the Board	The CT Ethics Commission notified the Board that it is uncertain as to whether or not the FOCB meets the requirements to have this training. They have General Counsel reviewing and will notify us of their decision in the near future.
Treasurer's Report	<p>David Pelletier has received one proposal for a quote for Directors and Officers insurance. He will be talking with that company to review it and present it to the Board at our next meeting for vote.</p> <p>The Board's first set of invoices went to the Comptrollers office last week for processing. Dave will monitor the process to track payments.</p>
Public Hearing/ 2008 Plan update	The 2008 Oil Conservation Plan will be reviewed tomorrow, 10/29 at a Public Hearing in the Legislative Office Building at 10am. There will be a sign up sheet for speakers. Copies of the Plan will be available for the public.
2009 Oil Conservation Plan	Discussion ensued around the timeline for development and rollout of the 2009 Plan. It was

	<p>agreed that the need far outweighs the funding and the FOCB plans on spending the entire \$10 million dollars between November 2008 and June 2009. Plan design and development will begin immediately following the implementation of the 2008 plan. Key areas for the work plan in 2009 are:</p> <ul style="list-style-type: none"> - Continuation and expansion of the LI system replacement program - Continuation and expansion of outreach efforts - Continuation and expansion of LI weatherization for system replacement participants
Next Board Meeting	The next Board meeting is scheduled for Tuesday November 4 th 1:00 pm at the ICPA office in Cromwell
Meeting Adjournment	The meeting was adjourned at 2:48 PM