

CT Fuel Oil Conservation Board Meeting
Meeting Minutes
Wednesday January 28, 2009
4:00 p.m.
ICPA Office, Cromwell, CT
Conference Call option was available due to inclement weather

In attendance via teleconference: Bob Barrieau, Shirley Bergert, Bill Bussmann, Mike Fotos, Gene Guilford, David Pelletier, Thomas Devine, Craig Snyder, Jonathan Gordon

Absent: Erin Clark, Lisa Casey Kevin McKenna

Minutes recorded by Theresa Lavoie, Energy Conservation Program Administrator

Agenda Item	Action
Opening of meeting	Bob Barrieau called the meeting to order at 4:03 p.m.
Request to State Comptroller's office to obtain funds from OPM	The recently passed legislation, PA 09-1 sec.8, decreased the Boards funding by 50% for this fiscal year and eliminates additional funding for the fiscal year beginning July 1, 2009. As a result, the FOCB request for \$7.5 million from OPM is no longer valid and we must request the \$2.5 million that this recent legislation has authorized. A motion was made by Tom Devine to request the Comptroller's office make an official request to the Office of Policy and Management to transfer \$2.5 million of the FY 2008-09 funds to implement the 2009 Oil Conservation Plan. Dave Pelletier seconded the motion. The vote was unanimous to accept the motion.
Status Report on Heating System Replacements	Theresa Lavoie reported that in just the first month of operation, there have been 85 requests submitted by the Community Action Agencies for heating system replacements and repairs. Of those, 79 have been approved and are in process. The total committed funds for these units are \$386,159, an excellent start to the program. However, the Weatherization Directors have raised concerns about increased financial compensation for certain tasks and have requested that the FOCB pay contractors directly rather than being invoiced by the Community Action Agencies. Theresa asked for some feedback from the Board members with HVAC expertise and has set up a work session on Tuesday Feb. 3 rd to review procedures with members to better understand the program flow. Additionally, Theresa suggests we look at ways to identify eligible participants for the program as we only have 5 months left to expend our funding.
2009 Oil Conservation Plan Modifications	Due to the drastic cut in FOCB funding, the 2009 Plan cannot be implemented as currently funded. Per the 2009 Plan "Estimated fund allocations for the programs may be moved between programs to meet demand and need, as appropriate." The Board reviewed the adopted 2009 plan and discussed ways to reallocate the funds in the plan to a) best meet the limitations of available dollars, b) allocate funds towards programs that have the greatest opportunity of rolling out quickly and meeting budget goals by June 30 th and c) have greatest opportunity for oil savings in coordination with other conservation programs. As a result, the following modifications to the 2009 Oil Conservation Plan are recommended: <ol style="list-style-type: none"> 1. Maintain funding for all Low Income Residential Programs which include heating system replacements, repairs and weatherization 2. Implement insulation rebates for Home Energy Solutions customers 3. Continue program evaluation effort on these programs 4. Reallocate funds from all other programs into those noted above A motion was made by Tom Devine to modify the 2009 Oil Conservation Plan based on the above changes. Mike Fotos seconded the motion. The vote was unanimous to accept the motion.

Status of Gov. Rell Staff	Bob Barrieau and Theresa Lavoie met last week with Nora Duncan and Anna Ficeto of the Governor's staff to update them on the Board's efforts and our recent progress. They stressed the concern over the Board's lack of funding in 2009/10 FY and asked for support to keep the Board up and running since all the infrastructure is in place to support any federal funding for "shovel ready" energy efficiency efforts.
Review of Contract Addendum for The Resource Link	In light of the FOCB budget cut, The Resource Link requested that the FOCB approve an addendum to the current Program Administrator contract to better meet the needs of the scaled back plan and uncertain future: <ul style="list-style-type: none"> ▪ Term of Agreement –extended to July 31, 2009. ▪ Consultant's Hours of Work –not to exceed 50 hours per month, Reimbursement of Expenses –authorized to retain and supervise a Program Manager for up to 120 hours per month ▪ Administrative Expenses – The Consultant shall ensure that total administrative costs, including all expenses incurred by the Consultant and Program Administrator and other administrative costs, do not at any point exceed five percent of the total cost of the CFOCF plan or funds available to the CFOCF, whichever is less. A motion was made by Shirley Bergert to accept the addendum as proposed. Tom Devine seconded the motion. The vote was unanimous to accept the motion.
Next Board Meeting	The next regular scheduled Board meeting will take place on Wednesday February 4, 2009 at 4:00 at the ICPA offices and available via conference call in.
Meeting Adjournment	The meeting was adjourned at 5:13 p.m.