

**CT Fuel Oil Conservation Board Meeting**  
**Meeting Minutes**  
**Tuesday January 13, 2009**  
**1:00 p.m.**  
**ICPA Office, Cromwell, CT**

In attendance: Bob Barrieau, Shirley Bergert, Bill Bussmann, Mike Fotos, Gene Guilford, David Pelletier, Kevin McKenna  
 In attendance via teleconference: Thomas Devine

Absent: Erin Clark, Craig Snyder, Jonathan Gordon, Lisa Casey  
 Minutes recorded by Theresa Lavoie, Energy Conservation Program Administrator

<b>Agenda Item</b>	<b>Action</b>
Opening of meeting	Bob Barrieau called the meeting to order at 1:08 p.m.
Approval of minutes	Minutes for the following meetings were reviewed and voted as indicated:  December 3, 2008 – no modifications, motion made by Bill Bussman to accept, Dave Pelletier seconded the motion, the vote to accept was unanimous December 9, 2008 – no modifications, motion made by Tom Devine to accept, Dave Pelletier seconded the motion, the vote to accept was unanimous December 19, 2008 – Shirley Bergert requested that the first line in the second paragraph be changed to reflect "...Gov. Rell indicating proposed cuts to the FOCB funding in her upcoming budget..." . Motion made by Shirley Bergert to accept with modification, Kevin McKenna seconded the motion, the vote to accept was unanimous.
Treasurers Report	David Pelletier presented the first treasurer's report. In December, Dave moved the money from our non-interest bearing account to the savings account, which is interest bearing The fund has \$2,439,018.25 in the savings account. Dave presented to the Board for review a draft of Accounting Policies and Procedures manual. Members should review and comment to him by 1/30/09 and be prepared to vote on them at the 2/4/09 Board meeting.
2008 Oil Conservation Plan Implementation Update	Theresa Lavoie reviewed with the Board the heating system replacement program. As of today, one furnace has been installed, 3 more have been approved with several waiting to be presented to the program administrator this week. Theresa has a meeting with the Community Action Agency Weatherization Directors on Thursday and will review procedures and the urgent need for requests. Theresa indicated that contracts with the utility companies to implement the low income weatherization programs is being finalized and will ready soon for signature by the FOCB. A request was made to the Governor to meet with some Board members to learn more about the FOCB and its programs. The request was granted for January 22 <sup>nd</sup> at 10:30am with Lisa Moody of the Governor's staff. The FOCB Chairman will determine as we get closer to the date who should attend. Shirley Bergert noted her desire to be at the meeting.
Press release on heating system replacements	Theresa Lavoie reviewed with the Board the first press release that went out and stressed that the FAQ on the program is on the website for easy reference.
2008 Annual Report to the legislature	The FOCB 2008 annual report was submitted to the Energy and Technology, Environmental and Appropriations committees on 1/12 and 1/13. The ECMB will get theirs on Wed. 1/14 at their monthly meeting. The Board discussed having a set of talking points to use when discussing with the public the FOCB, its programs and their impact on the state.

	Theresa will draft this document.
Added agenda items by Shirley Bergert	<p>Shirley Bergert requested the following items be added to today's agenda:</p> <ol style="list-style-type: none"> <li>1. Governor's deficit mitigation plan – urgent need to be sure the funds we are due are securely in our accounts so we do not lose further program dollars</li> <li>2. The PRI report by the legislative review committee – the effort to create a statewide energy agency died, but the issue of doing coordinated work between all the energy related boards is very critical and she encouraged the FOCB to meet with the ECMB to solidify a partnership</li> <li>3. Financing symposium by CEEF – there are efforts by the CEEF company implementers to develop a statewide loan program to finance energy efficiency projects. The FOCB might be interested in coordinating with that effort as it progresses.</li> <li>4. President elect Obama's financial impact – having "shovel ready" projects is something the legislature is looking for and our programs can be just that.</li> </ol>
Next Board Meeting	The next regular scheduled Board meeting will take place on Wednesday February 4, 2009 at the ICPA offices.
Meeting Adjournment	The meeting was adjourned at 2:35 p.m.